

Report of the Senate HOP Committee
December 5, 2013

The Senate HOP Committee met on November 19, 2013 and reviewed faculty comments regarding proposed revisions to HOP 2.19, Retention and Security of Student Records. We identified two areas of concern. First, faculty would like the option of retaining back-up paper copies of student records. This is of particular concern for part-time faculty who require student records to write letters of recommendation for students. Part-time faculty lose access to UTSA electronic student records when they are not on contract with UTSA. Second, faculty use commercial educational technologies, such as student response systems and learning management systems that maintain student records, such as quiz grades. The committee proposes language that accommodates these conditions into the policy.

The HOP committee supports the proposed version of HOP 2.19 if the policy is revised to incorporate these two conditions. We propose language that would accomplish this.

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